

Deposit Register by:

Date:

Accession Number:

Accn. Complete?



LUTHERAN ARCHIVES

27 Fourth Street, Bowden SA 5007 | (08) 8340 4009
lutheran.archives@lca.org.au | www.lca.org.au/archives

DEPOSITS AT LUTHERAN ARCHIVES

BY CONGREGATIONS OR ORGANISATIONS

Congregation/organisation _____ Date _____

Name of depositor _____ Email _____

Address _____

Phone number _____ Name of carrier (if not depositor) _____

Thank you for depositing records at Lutheran Archives. When we gather the stories from across the church, we can be encouraged by all the ways God works through us as Lutherans.

ITEMS DEPOSITED

Number of boxes or packages

Description of items

Signed _____

Upon deposit, Lutheran Archives becomes the custodian of these records and can make collection management, retention and disposal decisions for the ongoing preservation and access of these records. The depositing organisation retains ownership so long as it is operating. Records may be recalled by the organisation for research or special events, pending their condition.



Please consider a tax-deductible financial donation to support the ongoing preservation of your records:

- \$20** provides photograph sleeves for 100 photographs
- \$30** funds a custom-made box for a large volume, eg a congregation register
- \$60** purchases a box of 100 acid-free manila folders
- \$100** funds an archivist to arrange and describe one box of records
- \$240** provides 50 acid-free boxes to house the records

BSB 704942 Account 1008 46262
Please include your name in the reference field.

At Lutheran Archives, we ensure that the records of our church are available for the church and wider community to access, remember and reflect on, and to share today and for generations to come.